

7 Simple Steps To Storage Unit Optimization

Step 1 - Catalog, Label And Inventory Storage Contents

Create an inventory catalog that records the number of each box or item, identifies which room it's associated with, the contents of the box, the size of the box and whether its contents are fragile. Clearly label each box with a preprinted label that has your last name and box number on it or use a black felt-tip marker instead. Use the marker or brightly colored label to make it easy to identify "FRAGILE" contents. Make sure the labels and identification markings are made on the side of any boxes (in addition to the top of the box) that makes it easy to identify box contents when stacked.

Step 2 - Disassemble Equipment, Furniture, Shelving and Other Items

Space is at a premium and it's important to make the most efficient use of it. Break down items that can be readily disassembled such as bed frames, couches, desks, shelving, tables and chairs.

Step 3 - Create Rows And Utilize Perimeter Walls

Place your items along exterior walls and use them to support your boxes and freestanding belongings. Create rows of boxes from the exterior walls inward toward the center of the room. Leave sufficient space between rows to be able to get to each item. Be sure to face the labels towards the row aisles so you can read them.

Step 4 - Create A Stable Base To Stack Boxes

It should go without saying, but use the heavier boxes to create a stackable foundation for lighter boxes, placing the most fragile content boxes on the top.

Step 5 - Keep Appliance Doors Slightly Open

Keeping appliance doors open slightly will help prevent stale air and the build up of mold.

Step 6 - Use Padding To Wrap Mirrors, Picture Frame And Artwork

Prevent breakage by using padding along with plastic wrap to create a tight barrier that can absorb minor impacts during the moving process

Step 7 - Leave The Most Frequently Accessed Items In Front

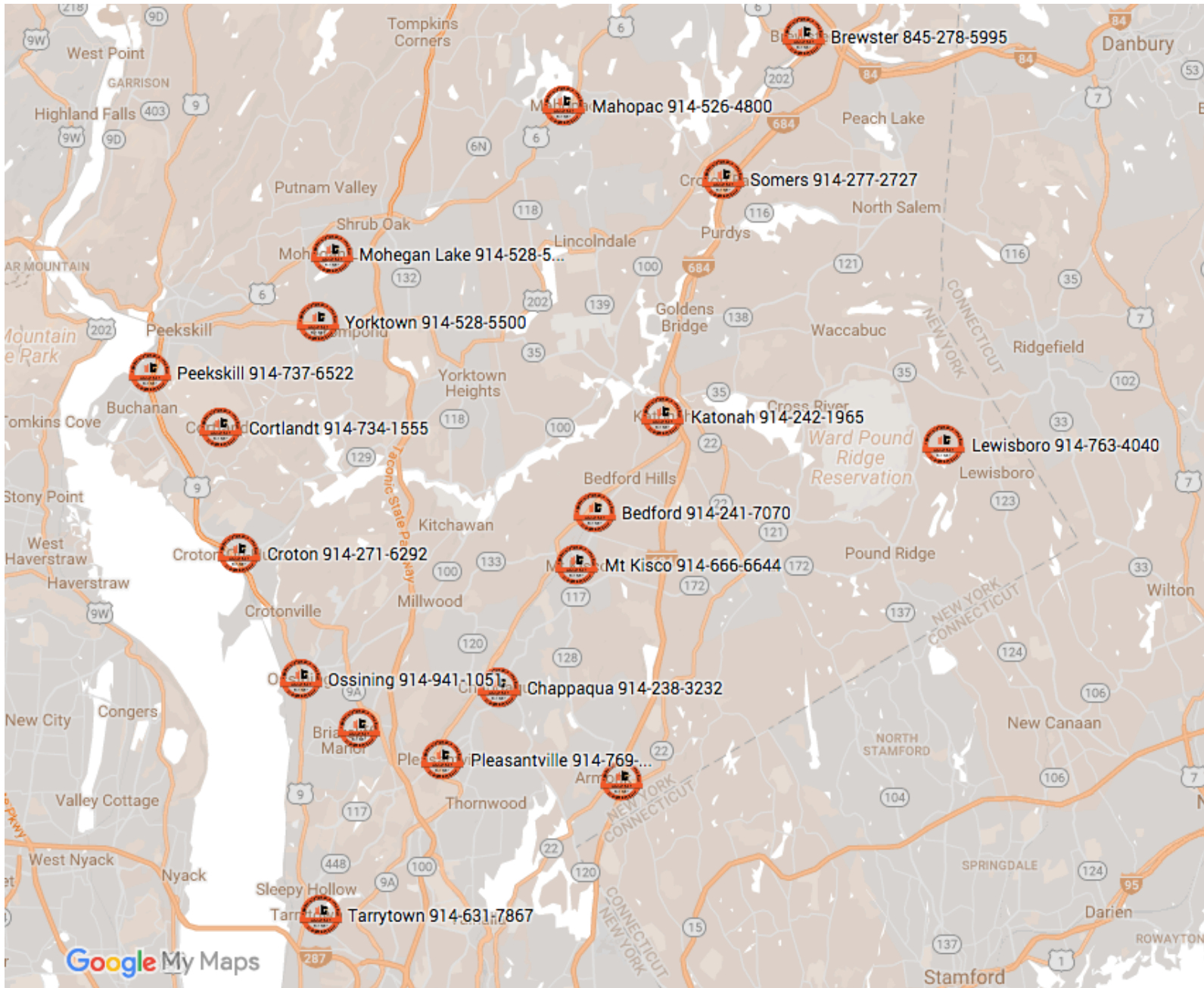
If you plan on retrieving certain belongings or supplies on a regular or infrequent basis, place those items near the front of the door. Plan ahead when moving in so that it's easy to identify and position these items in front without the need for a lot of rearrangement.



WestchesterSelfStorage.com

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